

NJ Conservation Foundation

Request for Bid for The Saw-cut and Removal of Sidewalk within the City of Trenton, New Jersey

To be received by 4 pm on Wednesday March 26, 2025

Via email: Jay@njconservation.org

or

by mail to Bamboo Brook, 170 Longview Road, Far Hills, NJ 07931

BID2025-001NJConservation

NOTICE OF REQUEST FOR BIDS
BID2025-001NJCONSERVATION

NJ Conservation Foundation (NJCF) is soliciting bid proposals for:

Sidewalk Saw-Cut and Removal

For

The New Jersey Conservation Foundation

The NJCF requires submission by **Wednesday, March 26 2025 at 5pm** at Jay@njconservation.org or via mail at Bamboo Brook, 170 Longview Road, Far Hills, NJ 07931

The link to request a copy of the bid is located at www.njconservation.org/

With the exception of the United States Postal Service, express mail shall be delivered to 170 Longview Road, Far Hills, NJ 07931 Late submissions will not be accepted.

It is the responsibility of prospective respondents to check the NJCF's website for any addenda issued prior to the request for bid opening at www.njconservation.org/

SCHEDULE

Release Date: March 17, 2025

Questions by email to jay@njconservation.org March 19, 2025

Addendum Release Date: March 21, 2025

Bid Proposal Opening March 26, 2025 @4:00PM

BID PROPOSAL DOCUMENT CHECKLIST
(REQUIRED WITH SUBMISSION OF BID)

The following checklist is provided as assistance to the development of the Bid Response. It in no way supersedes or replaces the requirements of the Bid. Please initial on the lines below for each document/section attesting to the fact that you have read and/or included the documents with your Bid.

Business Registration Certificate to be supplied (Prior To Contract Award)	√ _____
Acknowledgement of Receipt of Addenda	√ _____
Stockholder Disclosure (Mandatory Rejection If Not Included)	√ _____
Affirmative Action Statement	√ _____
Affirmative Action Mandatory Language	√ _____
Americans with Disabilities Act Mandatory Language	√ _____
Non-Collusion Affidavit	√ _____
Certification and Disclosure of Political Contributions	√ _____
Disclosure of Invested Activities in Iran (Required To Be Completed And Signed)	√ _____
Detailed Information as Mentioned in this Request for Bid	√ _____
Original Copy with original signatures	√ _____
Bid Form with original signature	√ _____

Questions regarding the project shall be send by email no later than March 19, 2025 to jay@njconservation.org

CONTRACTOR SCOPE OF SERVICES

Introduction

The New Jersey Conservation Foundation (“NJCF”) requests bid proposals from contractors (“Contractor”) to remove sidewalk material, to create tree pits at approximately 149 locations during the Spring 2025 planting season within the city of Trenton. The services will include the saw-cutting of the existing concrete/brick/asphalt sidewalk to create and/or expand tree pits, with the subsequent removal of the material from each location, to allow for the installation of the tree.

This task will also include the provision and installation of twice-ground, composted hardwood mulch in a quantity as needed to fill the tree pits to a level to match the sidewalk grade. typically requiring approximately 1/3 cu. yd. of mulch per tree pit.

The saw-cutting of the sidewalk shall be completed in two groups.

The 1st group, ~58 locations along East Hanover Street, ~37 along Stockton Street, ~33 along Montgomery Street, and ~1 along East Front Street shall be completed by within a +/- one week period by the 3rd week of March to the 1st week of April and the removal of the slabs is anticipated to begin and be completed within a +/- one week period by the first week of April.

The 2nd, group, containing ~20 locations along West State Street, shall be completed by April 25th, and the removal of the slabs is anticipated to begin and be completed by April 30th.

Protection of the Contents of the Property

The Contractor shall provide guidance and direction to all contractors and subcontractors to preserve and protect the Property before, during, and after any work completed at the Property. Any damage sustained to the property shall be the responsibility of the contractor to repair to the satisfaction of the NJCF, at no cost to the NJCF.

Scope of Work

This scope of work includes the saw-cutting of sidewalks at sites along several public rights-of-way within the project area as described above. The Contractor will also be responsible for the removal and disposal of the saw-cut material at a later date, as specified by the NJCF. The scope of work shall provide for the following:

- Task 1: The Contractor shall be responsible for saw-cutting concrete sidewalk at various locations throughout the project area. The Contractor shall maintain safe conditions and avoid creating tripping hazards while proceeding with cutting and removal. The concrete sidewalks are typically between 4"- 5" thick and are to be neatly saw-cut and left in place

until directed by the NJCF. Cuts will form rectangular tree pits of approximately 16-20 sq. feet, with cuts to be clarified by NJCF and Project Partners on site. Any resultant debris from the saw-cutting will be cleared by the Contractor before leaving the site. Additionally, where there are existing tree grates, they shall require removal and relocation to a designated site within the city of Trenton.

Certain sites may contain existing tree pits to be expanded. These shall be treated in the same manner and expanded according to the direction of NJCF.

During the Spring 2025 Planting Season, it is anticipated that there will be 144 sites to be cut, and 2 sites to be expanded.

- Task 2: The Contractor shall be responsible for saw-cutting brick sidewalk at various locations throughout the project area. The Contractor shall maintain safe conditions and avoid creating tripping hazards while proceeding with cutting and removal. The brick sidewalks are to be neatly saw-cut and left in place until directed by the NJCF. Cuts will form rectangular tree pits of approximately 16-20 sq. feet, with cuts to be clarified by NJCF and Project Partners on site. Any resultant debris from the saw-cutting will be cleared by the Contractor before leaving the site.

Certain sites may contain existing tree pits to be expanded. These shall be treated in the same manner and expanded according to the direction of NJCF.

If a concrete layer is found underneath the brick pavers, it will be saw-cut, removed, and invoiced per the method and timing of Task 1. The contractor shall add the total amount of concrete removed here into the Task 1 line item, and will provide photo evidence to NJCF of each site pertaining to this issue.

During the Spring 2025 Planting Season, it is anticipated that there will be 2 sites to be cut, and 2 sites to be expanded.

- Task 3: The Contractor shall be responsible for saw-cutting asphalt sidewalk at various locations throughout the project area. The Contractor shall maintain safe conditions and avoid creating tripping hazards while proceeding with cutting and removal. The asphalt sidewalks are to be neatly saw-cut and left in place until directed by the NJCF. Cuts will form rectangular tree pits of approximately 16-20 sq. feet, with cuts to be clarified by NJCF and Project Partners on site. Any resultant debris from the saw-cutting will be cleared by the Contractor before leaving the site.

Certain sites may contain existing tree pits to be expanded. These shall be treated in the same manner and expanded according to the direction of NJCF.

If a concrete layer is found underneath the asphalt, it will be saw-cut, removed, and invoiced per the method and timing of Task 1. The contractor shall add the total amount of concrete removed here into the Task 1 line item, and will provide photo evidence to NJCF of each site pertaining to this issue.

During the Spring 2025 Planting Season, it is anticipated that there will be 1 sites to be cut, and 0 sites to be expanded.

- Task 4: The Contractor shall return to the sites as directed to remove and legally dispose of concrete slabs as well as asphalt slabs, and any resultant debris. The Contractor shall be notified of the date of the removal deadline no later than (2) weeks in advance. The Contractor shall be responsible for adhering to the codes and regulations of the city while completing tasks and disposal of materials.
- Task 5: The Contractor shall return to the sites as directed to remove and store brick pavers and dispose of resultant debris. The bricks shall be safely removed and stored at a site designated by NJCF. The Contractor shall be notified of the date of the removal deadline no later than (2) weeks in advance. The Contractor shall be responsible for adhering to the codes and regulations of the city while completing tasks.
- Task 6: The Contractor, immediately following the removal of the sidewalk material, shall fill the pits with compacted twice-ground composted hardwood mulch in a quantity as needed to fill the tree pits to a level to match the sidewalk grade to provide a passable, non-trip-hazard surface, typically requiring approximately 1/3 cubic yards of mulch per tree pit. Mulch is to be purchased by Contractor as approved by NJCF.

The NJCF reserves the right to proceed or not to proceed with any portion of the project, strictly as needed, based solely on the determination of the NJCF.

It is anticipated that the work will include approximately ~2350 sq. ft. of concrete removal, ~50 sq. ft. of brick removal and storage as directed, and ~20 sq. ft. of asphalt removal with tree pits ranging from 3'x4' to 4'x6' and the subsequent provision and installation of approximately 1/3 cubic yards of mulch per tree pit.

Schedule

The Contractor shall agree to commence work immediately upon receipt of Notice to Proceed from the NJCF and diligently pursue the work as per a schedule to be determined by the NJCF's Representative and the Contractor prior to the commencement of the work.

The NJCF has established the following goals for the project schedule:

- For the purposes of preparing a project schedule anticipate Notice to Proceed by **March 31, 2025**

The schedule for the Construction services of this project will be determined by the Contractor and the NJCF following procurement of the construction contractor by the NJCF.

PRICE FORM

The Saw-Cut and Removal of Sidewalk

For

The New Jersey Conservation Foundation

Via email: jay@njconservation.org or via mail to Bamboo Brook, 170 Longview Road, Far Hills, NJ 07931

An Officer of the Respondent Firm must sign and date this Price Form and return with the Bid proposal.

Description	Unit	Approx. Qty. per phase	Unit price (\$)	Total (\$)
Task Item 1- Concrete Saw-Cut	PER SQUARE FOOT	2350 sq. ft		
Task Item 2 – Brick Paver Saw-Cut	PER SQUARE FOOT	50 sq. ft		
Task Item 3 – Asphalt Saw-Cut	PER SQUARE FOOT	20 sq. ft		
Task Item 4 - Removal and Disposal of Concrete and Asphalt	PER SQUARE FOOT	2350 sq. ft		
Task Item 5 - Removal and Storage of Brick	PER SQUARE FOOT	50 sq. ft		
Task Item 6 - Provision and Installation of Specified Mulch	PER CUBIC YARD	45 cu. yds		

On the lines below, insert the Total Price for the entire Scope of Services including General Requirements, Task Item 1 – Concrete Saw-Cut, Task Item 2 – Brick Paver Saw-Cut, Task Item 3 - Asphalt Saw-Cut, Task Item 4 – Removal and Disposal of Concrete and Asphalt, Task Item 5 – Removal and Storage of Brick, and Task Item 6 - Provision and Installation of Specified Mulch.

Total Amount in words

\$ _____

Total Amount in numbers

The undersigned proposes to furnish and deliver the above goods/services pursuant to the Bid and made part hereof. The price provided in the Price Form shall include all equipment, materials, supplies, labor, subcontractor's fees, per diem, overhead, insurance, profit, taxes, shipping fees, warranties, submittal preparations, conformance with health and safety protocols, compliance with all regulations and other incidentals required to complete the Work as described in the Scope of Services.

Company

Federal ID #

Address

Signature of Authorized Agent

Print Name

_____	_____
Title	Date
_____	_____
Telephone Number	E-mail Address

REQUEST FOR BID PROPOSALS

The undersigned respondent declares that he/she has read the Notice of the Bid Proposals, Instructions to Respondents, Affidavits and Scope of Services, Requirements, that he/she has determined the conditions affecting the proposal agrees, if this proposal is accepted, to furnish and deliver the following:

(SIGNATURE BY AUTHORIZED REPRESENTATIVE)

The undersigned is a Corporation, Partnership or Individual under the laws of the State of

_____ having its principal office at _____

COMPANY:

ADDRESS:

FED. ID No.:

NAME:

TELEPHONE:

FAX:

E-MAIL:

DATE: