

NJ Conservation Foundation

Request for Proposal for The Saw-cut and removal of Concrete/Brick Sidewalk within the City of Trenton, New Jersey

To be received by 5 pm on Monday August 26, 2024

Via email: Jay@njconservation.org

or

by mail to Bamboo Brook, 170 Longview Road, Far Hills, NJ 07931

PROPOSAL2024-001NJConservation

NOTICE OF REQUEST FOR PROPOSALS
PROPOSAL2024-001NJCONSERVATION

NJ Conservation Foundation (NJCF) is soliciting Proposal proposals for:

Concrete/Brick Sidewalk Saw-Cut and Removal
For
The New Jersey Conservation Foundation

The NJCF requires submission by Monday August 26, 2024 5pm at Jay@njconservation.org or via mail at Bamboo Brook, 170 Longview Road, Far Hills, NJ 07931

The link to request a copy of the Proposal is located at www.njconservation.org/

With the exception of the United States Postal Service, express mail shall be delivered to 170 Longview Road, Far Hills, NJ 07931 Late submissions will not be accepted.

It is the responsibility of prospective respondents to check the NJCF's website for any addenda issued prior to the request for Proposal opening at www.njconservation.org/

SCHEDULE

Release Date: August 5, 2024

Questions by email to jay@njconservation.org August 12, 2024

Addendum Release Date:

Proposal Opening August 26, 2024

**PROPOSAL PROPOSAL DOCUMENT CHECKLIST
(REQUIRED WITH SUBMISSION OF PROPOSAL)**

The following checklist is provided as assistance to the development of the Proposal Response. It in no way supersedes or replaces the requirements of the Proposal. Please initial on the lines below for each document/section attesting to the fact that you have read and/or included the documents with your Proposal.

Business Registration Certificate to be supplied **(Prior To Contract Award)**

Acknowledgement of Receipt of Addenda

_____√

Stockholder Disclosure **(Mandatory Rejection If Not Included)**

_____√

Affirmative Action Statement

_____√

Affirmative Action Mandatory Language

_____√

Americans with Disabilities Act Mandatory Language

_____√

Non-Collusion Affidavit

_____√

Certification and Disclosure of Political Contributions

_____√

Disclosure of Invested Activities in Iran **(Required To Be Completed And Signed)**

_____√

Detailed Information as Mentioned in this Request for Proposal

_____√

Original Copy with **original** signatures

_____√

Proposal Form with **original** signature

_____√

Questions regarding the project shall be send by email no later than August 12, 2024 to jay@njconservation.org

CONTRACTOR SCOPE OF SERVICES

Introduction

The New Jersey Conservation Foundation (“NJCF”) requests Proposal proposals from contractors (“Contractor”) to remove sidewalk material, to create tree pits at approximately 98 locations during the Fall 2024 planting season within the city of Trenton. The services will include the saw-cutting of the existing concrete/brick sidewalk to create and/or expand tree pits, with the subsequent removal of the material from each location, to allow for the installation of the tree.

This task will also include the provision and installation of twice-ground, composted hardwood mulch in a quantity as needed to fill the tree pits to a level to match the sidewalk grade.

Typically requiring approximately 1/3 cu. yd. of mulch per tree pit.

The saw-cutting of the concrete and brick can be completed September through the first 2 weeks of October. The concrete/brick removal work is anticipated to begin and be completed within a +/- two week period by mid-October.

Protection of the Contents of the Property

The Contractor shall provide guidance and direction to all contractors and subcontractors to preserve and protect the Property before, during, and after any work completed at the Property. Any damage sustained to the property shall be the responsibility of the contractor to repair to the satisfaction of the NJCF, at no cost to the NJCF.

Scope of Work

This scope of work includes the saw-cutting of sidewalks at sites along several public rights-of-way within the project area, with a focus on West State Street and Broad Street. The Contractor will also be responsible for the removal and disposal of the saw-cut material at a later date, as specified by the NJCF. The scope of work shall provide for the following:

- Task 1: The Contractor shall be responsible for saw-cutting concrete sidewalk at various locations throughout the project area. The Contractor shall maintain safe conditions and avoid creating tripping hazards while proceeding with cutting and removal. The concrete sidewalks are typically between 4”- 5” thick and are to be neatly saw-cut and left in place until directed by the NJCF. Cuts will form rectangular tree pits of approximately 16-20 sq. feet, with cuts to be clarified by NJCF and Project Partners on site. Any resultant debris from the saw-cutting will be cleared by the Contractor before leaving the site. Additionally, where there are existing tree grates, they shall require removal and relocation to a designated site within the city of Trenton.

Certain sites may contain existing tree pits to be expanded. These shall be treated in the same manner and expanded according to the direction of NJCF.

During the Fall 2024 Planting Season, it is anticipated that there will be 50 sites to be cut, and 1 sites to be expanded.

- Task 2: The Contractor shall be responsible for saw-cutting brick sidewalk at various locations throughout the project area. The Contractor shall maintain safe conditions and avoid creating tripping hazards while proceeding with cutting and removal. The brick sidewalks are to be neatly saw-cut and left in place until directed by the NJCF. Cuts will form rectangular tree pits of approximately 16-20 sq. feet, with cuts to be clarified by NJCF and Project Partners on site. Any resultant debris from the saw-cutting will be cleared by the Contractor before leaving the site.

Certain sites may contain existing tree pits to be expanded. These shall be treated in the same manner and expanded according to the direction of NJCF.

If a concrete layer is found underneath the brick pavers, it will be saw-cut, removed, and invoiced per the method and timing of Task 1.

During the Fall 2024 Planting Season, it is anticipated that there will be 41 sites to be cut, and 6 sites to be expanded.

- Task 3: The Contractor shall return to the sites as directed to remove and legally dispose of concrete slabs and resultant debris. The Contractor shall be notified of the date of the removal deadline no later than (3) weeks in advance. The Contractor shall be responsible for adhering to the codes and regulations of the city while completing tasks and disposal of materials.
- Task 4: The Contractor shall return to the sites as directed to remove and store brick pavers and dispose of resultant debris. The bricks shall be safely removed and stored at a site designated by NJCF. The Contractor shall make note of the location the brick was removed from, in preparation for the eventual reinstallation. The Contractor shall be notified of the date of the removal deadline no later than (3) weeks in advance. The Contractor shall be responsible for adhering to the codes and regulations of the city while completing tasks.
- Task 5: The Contractor, immediately following the removal of the concrete and/or brick material, shall fill the pits with compacted twice-ground composted hardwood mulch in a quantity as needed to fill the tree pits to a level to match the sidewalk grade to provide a passable, non-trip-hazard surface, typically requiring approximately 1/3 cubic yards of mulch per tree pit. Mulch is to be purchased by Contractor as approved by NJCF.
- Task 6: The Contractor shall, within a period of four (4) weeks of the initial brick removal and as instructed by the NJCF, return to the sites to reinstall the removed bricks. The sites will have had trees planted within the pits. The Contractor shall provide the necessary materials to reinstall the bricks on a 1.5" deep compacted stone dust setting

bed with hand tight joints, filled with polymeric sand and according to the NJCF's specifications, taking care to avoid damage to the planted tree. The bricks shall be laid so as to be level with the existing brick sidewalk, and reinstalled as close to the tree without damaging it.

The NJCF reserves the right to proceed or not to proceed with any portion of the project, strictly as needed, based solely on the determination of the NJCF. The award shall be based on price and other factors in the sole discretion of the NJCF that best further achieving the subject of the RFP

It is anticipated that the work will include an approximately 810 sq. ft. of concrete removal and 710 sq. ft. of brick removal and replacement, with tree pits ranging from 3'x4' to 4'x6' and the subsequent provision and installation of approximately 1/3 cubic yards of mulch per tree pit.

Schedule

The Contractor shall agree to commence work immediately upon receipt of Notice to Proceed from the NJCF and diligently pursue the work as per a schedule to be determined by the NJCF's Representative and the Contractor prior to the commencement of the work.

The NJCF has established the following goals for the project schedule:

- For the purposes of preparing a project schedule anticipate Notice to Proceed by **August 28, 2024**

The schedule for the Construction services of this project will be determined by the Contractor and the NJCF following procurement of the construction contractor by the NJCF.

PRICE FORM

The Saw-Cut and Removal of Concrete/Brick Sidewalk

For

The New Jersey Conservation Foundation

Via email: jay@njconservation.org or via mail to Bamboo Brook, 170 Longview Road, Far Hills, NJ 07931

An Officer of the Respondent Firm must sign and date this Price Form and return with the Proposal proposal.

Description	Unit	Approx. Qty. per phase	Unit price (\$)	Total (\$)
Task Item 1- Concrete Saw-Cut	PER SQUARE FOOT	810 sq. ft		
Task Item 2 – Brick Paver Saw-Cut	PER SQUARE FOOT	710 sq. ft		
Task Item 3 - Removal and Disposal of Concrete	PER SQUARE FOOT	810 sq. ft		
Task Item 4 - Removal and Storage of Brick	PER SQUARE FOOT	710 sq. ft		
Task Item 5 - Provision and Installation of Specified Mulch	PER CUBIC YARD	33 cu. yds		

Task Item 6 - Reinstallation of Brick	PER SQUARE FOOT	680 sq. ft		
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On the lines below, insert the **Total Price for the entire Scope of Services** including General Requirements, Task Item 1 – Concrete Saw-Cut, Task Item 2 – Brick Paver Saw-Cut, Task Item 3 – Removal and Disposal of Concrete, Task Item 4 – Removal and Storage of Brick, Task Item 5 - Provision and Installation of Specified Mulch, and Task Item 6 – Reinstallation of Brick

Total Amount in words

\$ _____

Total Amount in numbers

The undersigned proposes to furnish and deliver the above goods/services pursuant to the Proposal and made part hereof. The price provided in the Price Form shall include all equipment, materials, supplies, labor, subcontractor's fees, per diem, overhead, insurance, profit, taxes, shipping fees, warranties, submittal preparations, conformance with health and safety protocols, compliance with all regulations and other incidentals required to complete the Work as described in the Scope of Services.

Company

Federal ID #

Address

Signature of Authorized Agent

Print Name

Title

Date

Telephone Number

E-mail Address

REQUEST FOR PROPOSAL PROPOSALS

The undersigned respondent declares that he/she has read the Notice of the Proposal Proposals, Instructions to Respondents, Affidavits and Scope of Services, Requirements, that he/she has determined the conditions affecting the proposal agrees, if this proposal is accepted, to furnish and deliver the following:

(SIGNATURE BY AUTHORIZED REPRESENTATIVE)

The undersigned is a Corporation, Partnership or Individual under the laws of the State of

_____ having its principal office at _____

COMPANY:

ADDRESS:

FED. ID No.:

NAME:

TELEPHONE:

FAX:

E-MAIL:

DATE:

