



FRANKLIN PARKER CONSERVATION EXCELLENCE GRANTS

2020 Application

Due: May 15, 2020

1. Project Name:
2. Name of Organization:
3. Organization's Mailing Address:
4. Contact Name:
5. Contact Phone:
6. Contact Email:
7. Date of Application:
8. Amount Requested:
9. Project Purpose (one sentence): What do you plan to accomplish?
10. Program Objectives: Identify what objectives will be met by the project and how (see the "Eligible Activities" section).
11. Organization Description (one paragraph): Include date founded; organization purpose and/or mission; key accomplishments to date; number of members (if applicable); number of staff and board members; and evidence of growth in the organization's fiscal stability.
12. Project Description (one paragraph)
13. Project Work Plan & Timeline: Include tasks to complete the project; staff consultants, and/or volunteers who will complete the tasks; and deadlines. Please note: projects must be completed and final reports submitted by June 1, 2021.
14. An Itemized Project Budget: Use the form "Grant Financial Report" from the website. If staff or consultants will work on the project, specify both hours and costs per hour. Grants must be matched 50% using inkind and/or cash contributions. Matching funds must be spent on project costs eligible under the Franklin Parker Grants Program. Project budget should show the source and use of matching funds. **Please note:** Grant funding may not be used for the organization's personnel costs, but may be used as part of the match.
15. Evaluation Process: Describe how success of the project will be measured, based on the program objectives listed in #10.
16. Additional information checklist:
 - ☐ Names of board members, officers and their affiliations; bios of staff or personnel involved in the project;
 - ☐ Financial statements and organizational budgets for last two fiscal years, including most recent audit (if applicable);
 - ☐ Form 990;
 - ☐ Resumes of consultants or contractors working on this project (if applicable);
 - ☐ 501(c)3 determination letter;
 - ☐ Relevant supporting materials (letters of support by partners involved in the project, cost estimates, as examples; status of permit applications, others)