



FRANKLIN PARKER CONSERVATION EXCELLENCE GRANTS

2019 Application

Due: May 17, 2019

1. Project Name:
2. Name of Organization:
3. Organization's Mailing Address:
4. Contact Name:
5. Contact Phone:
6. Contact Email:
7. Date of Application:
8. Amount Requested:
9. Project Purpose (one sentence): What do you plan to accomplish?
10. Program Objectives: Identify what objectives will be met by the project and how (see the "Eligible Activities" section).
11. Organization Description (one paragraph): Include date founded; organization purpose and/or mission; key accomplishments to date; number of members (if applicable); number of staff and board members; and evidence of growth in the organization's fiscal stability.
12. Project Description (one paragraph)
13. Project Work Plan & Timeline: Include tasks to complete the project; staff consultants, and/or volunteers who will complete the tasks; and deadlines. Please note: projects must be completed by June 30, 2020 and final reports submitted by July 31, 2020.
14. An Itemized Project Budget: Be specific about how the grant funds will be expended. If staff or consultants will work on the project, specify both hours and costs per hour. Grants must be matched 50% using inkind and/or cash contributions. Matching funds must be spent on project costs eligible under the Franklin Parker Grants Program. Project budget should show the source and use of matching funds.
15. Evaluation Process: Describe how success of the project will be measured, based on the program objectives listed in #10.
16. Additional information checklist:
 - ☐ Names of board members, officers and their affiliations; bios of staff or personnel involved in the project;
 - ☐ Financial statements and organizational budgets for last two fiscal years, including most recent audit (if applicable);
 - ☐ Form 990;
 - ☐ Resumes of consultants or contractors working on this project (if applicable);
 - ☐ 501(c)3 determination letter;
 - ☐ Relevant supporting materials (letters of support by partners involved in the project, cost estimates, as examples; status of permit applications, others)